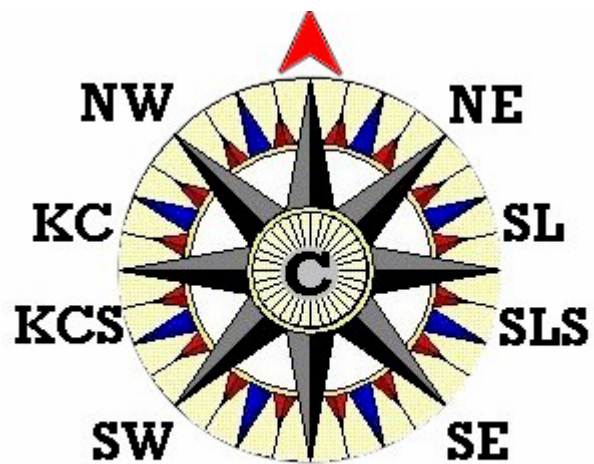


MISSOURI



2003

**Fall Leadership Connections Conference
Registration Booklet**

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Welcome to the 6th Annual Missouri TSA Fall Leadership Connections Conference.

We are looking forward to another great year for the 6th Annual Leadership Connections Conference at the Inn at Grand Glaize in Osage Beach. This conference is for 6th – 12th grade students who wish to gain experience in starting and running a TSA chapter. Every attendee, including advisors, is expected to participate in each part of the program. The full benefits of the conference can only be realized by completing all of the requirements.

Every participant will be assigned a color chapter with two to three advisors, including at least one experienced advisor. The color chapter experience will cover every aspect of starting and running a local chapter. The advisors are responsible for insuring that their students complete all of the requirements of this powerful and exciting experience.

All of the forms are included in this packet and are available on the Missouri TSA web site at: http://www.dese.state.mo.us/divvoted/teched_mo_tsa.htm. This is an intensive training conference for both advisors and students, so come prepared for a great experience.

If you have any questions concerning the conference, please contact me at (573) 751-7764.

Doug Miller, State Advisor

MEMORANDUM

2003 MISSOURI TSA LEADERSHIP CONNECTIONS CONFERENCE

WHERE:----- Inn at Grand Glaize----- (573) 348-4731
Hwy 54, Lake Rd 40, PO Box 969
Osage Beach, MO 65065 FAX (573) 348-4694

WHEN:----- 4:00 p.m., Thursday, October 2 through
11:45 a.m., Saturday, October 4, 2003

WHO: ----- Affiliated TSA members and advisors

WHY:----- Develop leadership abilities and strength in your local association

The conference is designed to help your local TSA association get a good start on your activities for the coming year and help develop your potential leaders. It is open to all schools with potential TSA membership. **The conference will begin at 6:30 p.m. on Thursday, October 2nd** with a general session and will conclude after an awards brunch on Saturday, October 4th.

The activities will include:

- Developing a program of work (TSA Calendar of Activities)
- Professional Development Program / TSA Achievement Program
- Managing your local association's meetings
- Public Relations and chapter promotional activities
- Missouri TSA Leadership Award
- Leadership competitive activities
- Knowledge Bowl
- Fund raising
- Community service activities

COST: Registration fee of \$45.00 per person (**payable to Missouri TSA**) that will include four meals, conference supplies and facilities. Lodging must be arranged and paid for separately.

LODGING: Missouri TSA has blocked all rooms for this conference. Rooms are \$62.00 per night + lodging tax (if not tax exempt) for up to four people in each room. All room reservations **MUST** be made with Inn at Grand Glaize (573) 348-4731, FAX (573) 348-4694, or <http://www.innatgrandglaize.com/> prior to September 11, 2003 in order to receive this special rate.

REGISTRATION:

NEW!! Please complete the online Conference Registration at http://www.dese.state.mo.us/divvoted/tsa_student_conferences.htm.

NOTE: The online registration will be available to chapter advisors from September 1 through September 19th.

All room reservations must be made with Inn at Grand Glaize prior to September 11, 2003. **On-site registration check in will be from 4:00-6:00 p.m. on Thursday, October 2, 2003.**

Make plans now to attend this important meeting!

(ADVISORS, PLEASE READ AGENDA INSERT FOR EXPECTATIONS OF PARTICIPANTS)

LODGING RESERVATION FORM

Page ____ of ____

Please return by September 11th to:

Inn at Grand Glaize
Hwy. 54, Lake Rd. 40, P.O. Box 969
Osage Beach, MO 65065
(573) 348-4731, FAX (573) 348-4694

ATTN: MISSOURI TSA LEADERSHIP CONNECTIONS CONFERENCE

Advisors Name _____ Phone _____

School Name _____

School Address _____ Arrival Date and Time _____

City _____ State _____ ZIP _____ Departure Date _____

Room Rates are \$62.00 +lodging tax for up to four in a room

Rooming List

Room Name _____	M/F	Room Name _____	M/F	Room Name _____	M/F
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Room Name _____	M/F	Room Name _____	M/F	Room Name _____	M/F
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Room Name _____	M/F	Room Name _____	M/F	Room Name _____	M/F
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TENTATIVE AGENDA

2003 LEADERSHIP CONNECTIONS CONFERENCE

October 2, 2003, Thursday

*** (Indicates Official Dress Required)**

4:00- **Conference Registration** By School - Conference Center Lobby

6:00 p.m. Pick up name badges and assignments

6:30 p.m. ***1st General Session-** Ballroom

Opening Ceremony--State Officers

1. Conference Overview

2. Guest Speaker

7:30 p.m. **Workshop Session One**

Shawnee Bend How to *Develop a Chapter Program of Work*

North Shore How to *Effectively Conduct Chapter Meetings*

Linn Creek How the *Professional Development Program*
Works

Horseshoe Bend How to *Publicize Chapter Activities*

Bagnell How to *Make Effective Working Committees*

Banquet Hall How to *Develop & Conduct Meeting Programs*

7:30 p.m. **Advisor Meeting** - Ballroom

8:10 p.m. **Workshop Session Two**

The sessions listed above will be repeated in the same rooms

8:50 p.m. **Workshop Session Three**

The sessions listed above will be repeated in the same rooms

9:45 p.m. **Chapter Activities** (chapter room assignments)

Black	Shawnee Bend	Orange	Banquet Hall
Blue	North Shore	Red	Gravois Salon
Brown	Linn Creek	Silver	Niangua Salon
Gold	Horseshoe Bend	White	Osage Salon
Green	Bagnell	Yellow	Glaize Salon

11:00 p.m. **Curfew/Lights Out**

October 3, 2003, Friday

7:00 a.m. Color Chapter **Lead Advisor Meeting** (Shawnee Bend)

7:30 a.m. **Breakfast** - Ballroom

8:00 a.m. **Work on Leadership Award** - Conference Lobby

8:30 a.m. **Chapter activities** (Assigned Chapter Rooms)

11:30 a.m. **Work on Leadership Award** - Conference Lobby

12:00 noon **Lunch** - Ballroom

1:00 p.m. **Chapter Activities** (Assigned Chapter Rooms)

2:30 p.m. **Quiz Bowl Questions due** - TSA Headquarters

3:00 p.m. **Presentations** - Meeting Rooms

Opening & Closing – Glaize Salon

Chapter Business – Gravois Salon

Black Chapter	Orange Chapter
Blue Chapter	Red Chapter
Brown Chapter	Silver Chapter
Gold Chapter	White Chapter
Green Chapter	Yellow Chapter

4:00 p.m. **Presentations** - Meeting Rooms

Opening & Closing – Osage Salon

Chapter Business – Banquet Hall

Orange Chapter	Black Chapter
Red Chapter	Blue Chapter
Silver Chapter	Brown Chapter
White Chapter	Gold Chapter
Yellow Chapter	Green Chapter

5:00 p.m. **Work on Leadership Award** - Conference Lobby

5:30 p.m. **Dinner** - Ballroom

6:30 p.m. ***2nd General Session** - Ballroom

7:45 p.m. Chapter presentations - TSA Quiz Bowl
 8:30 p.m. **School or District Meetings - TBA**
 11:00 p.m. **Social**
Curfew/Lights Out

October 4, 2003, Saturday

8:00 a.m. **Color Chapter Lead Advisor Meeting - Patio**
 8:30 a.m. **Recognition Breakfast - Ballroom**

***Opening Ceremony**

Presentations

Recruitment Poster - Professional Meeting Educational Program
 Recognition Presentation - Lead Chapter Advisor
 State Leadership Awards

Every chapter will:

- Elect officers
- Keep accurate attendance records and minutes of all meetings
- Develop and conduct a program of work (Calendar of Activities)
- Appoint and use committees
- Conduct one community service project
- Conduct one educational program for a professional meeting
- Conduct one TSA publicity project
- Produce one membership recruitment poster
- Perform an Opening and Closing Ceremony demonstration
- Participate in a Quiz Bowl contest demonstration
- Perform a Chapter Business Procedure demonstration
- Develop team spirit

Every chapter student member will:

- Achieve the Missouri TSA Leadership Award
- Participate in the planning of a program of work
- Participate in the community service project
- Participate in a TSA publicity project
- Participate in a team project or demonstration
- Know the names and schools of each member in the chapter

Every chapter advisor member will:

- Achieve the Missouri TSA Leadership Award
- Assist students in electing officers and conducting chapter business meetings
- Assist students in the planning of a program of work (TSA Calendar of Activities)
- Assist students in the planning of a community service project
- Assist students in the planning of a TSA publicity project
- Assist students in completing a team project or presenting a team demonstration
- Know the names and schools of each member in the chapter

CODE OF CONDUCT

STUDENT ATTENDEES

1. I will, at all times, respect all public and private property, including the hotel or motel in which I am housed.
2. I will spend each night in the room of the hotel or motel to which I am assigned.
3. I will strictly abide by the curfew established and shall respect the rights of others by being as quiet as possible after curfew.
4. I will not remain in the sleeping room of the opposite sex unless the door is completely open at all times, unless the person is my legal spouse.
5. I will not use alcoholic beverages. I will not use drugs unless I have been ordered to take certain prescription medications by a licensed physician. If I am required to take medication, I will, at all times, have the orders of the physician on my person.

6. I will not leave the hotel or motel without the express permission of my local chapter advisor. Should I receive permission, I will leave a written notice of where I will be.
7. My conduct shall be exemplary at all times.
8. I will keep my advisor informed of my whereabouts at all times.
9. I will, when required, wear my official identification badge.
10. I will respect official TSA dress and not use tobacco products during any TSA activity.
11. I will attend, and be on time for, all general sessions and activities that I am assigned to and registered for.
12. I will adhere to the dress code at all required times.

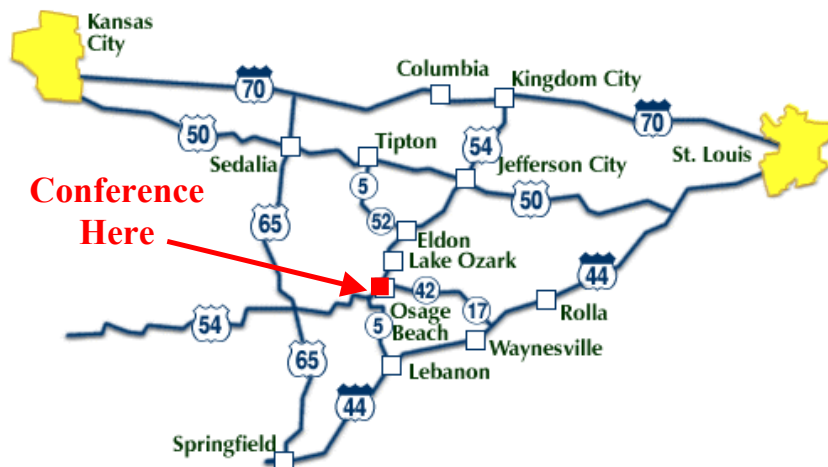
Violations of Items 1 through 6 of the "Code of Conduct" will be grounds for disqualification, immediate removal from office or competition and relinquishment of awards and recognition. In addition, the violator will be sent home at his or her own expense. Notification of the violation and the action taken will be sent to the participant's local school district administrator and parents or guardians. The participant's entire voting delegation could be unseated due to the violation, and the candidates or competitors from the participant's local school and chapter could be disqualified as well. Violations of Items 7 through 12 will result in a warning and reprimand. Notification of the violation and the action taken will be sent to the participant's local school district administration and parents or guardians. Repeated violations of Items 7 through 12 may result in the participant being sent home at his/her own expense.

ADVISOR ATTENDEES

- Advisors shall conduct periodic meetings with their student delegates and voting delegates for the purpose of reviewing the many conference activities for participants, obtaining progress reports, emphasizing time schedules, sharing successes and, overall, to ensure that the students are taking full advantage of the conference and its activities.
- All Medical Forms or School Liability Forms will be in the advisors possession at all times.
- Advisors shall keep an agenda for their own time and give it to their students so that the advisor may be reached during the conference at any time.
- Each advisor shall be responsible for seeing that participants adhere to all code of conduct practices and procedures as published in this book.

The rules, as stated in this Code of Conduct and in the Dress Code are called to your attention for review and apply to advisors as well as students.

DIRECTIONAL MAP TO THE LEADERSHIP CONFERENCE



To view this map on the web go to: <http://www.lakeozark.com/highwaymap.html>